



Florida Municipal Pension Trust Fund  
Mailing address:  
ATTN: Retirement Services  
P.O. Box 1757  
Tallahassee, FL 32302-1757  
Telephone: Toll free (888) 945-7401      Fax: 850-222-380  
Email: FMPTF@flcities.com

**Notice of Election to participate in the  
DEFERRED RETIREMENT OPTION PROGRAM "DROP"**

***This application must be signed in all areas where Signature is requested or it will be returned to you***

Employer Name: \_\_\_\_\_

Name: \_\_\_\_\_ \*Social Security #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address where your quarterly statement should be sent: \_\_\_\_\_

**Resignation from Employment and Participation in the DROP:**

I elect to participate in the DROP in accordance with the Plan Document adopted by the Retirement Plan and Trust for my Employer and resign my employment on the day I terminate from the DROP. I understand that the earliest date my participation in the DROP can begin is the first date I reach my normal retirement date as determined by the Plan and my DROP participation cannot exceed a maximum of \_\_\_\_\_ months as set by my Plan, although I may elect to participate in the DROP for less than that time period. I understand that my participation in the DROP does not guarantee my employment for the DROP period.

DROP begin date: \_\_\_\_\_ DROP Termination and Resignation Date: \_\_\_\_\_

**DROP Account Beneficiary Form**

In the event of my death prior to the conclusion of my participation in the DROP, I hereby designate the following Beneficiary(ies) to receive my DROP account balance

**Primary** Beneficiary(ies): \_\_\_\_\_ Social Security #: \_\_\_\_\_

Relationship: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Benefit percentage: \_\_\_\_\_

*If more than one primary beneficiary is designated, provide all information for each beneficiary and percentage of benefit, which must equal 100%.*



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**Contingent Beneficiary(ies):** \_\_\_\_\_ **Social Security #:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City/State/Zip:** \_\_\_\_\_

**Benefit percentage:** \_\_\_\_\_

*If more than one contingent beneficiary is designated, provide all information for each beneficiary and percentage of benefit, which must equal 100%. The designation of a beneficiary is applicable under this plan benefit only if the primary beneficiary designated above is not living at the time of the participant's death.*

*If no primary or contingent beneficiary is living at the time of death of the participant, the participant's DROP benefits will be distributed to the participants' estate.*

*The right to revoke this designation of beneficiary by the participant is reserved by signing and filing with the Employer a new beneficiary designation form. The consent of a participant's beneficiary to any change of beneficiary shall not be required.*

**Participant Signature (sign in the presence of a Notary)** \_\_\_\_\_

Notary: State of Florida, County of \_\_\_\_\_. Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ by \_\_\_\_\_ Personally known \_\_\_\_ or produced \_\_\_\_\_ identification.

\_\_\_\_\_  
**Signature of Notary Public – State of Florida**

Print, Type or Stamp Commissioned Name of Notary Public

**Employer Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Employer Name and Title** \_\_\_\_\_

\*Social Security numbers are requested and maintained on behalf of all plan participants, beneficiaries and retirees for data collection, reconciliation, tracking, benefit processing, tax reporting, and identity verification purposes. Social Security numbers are also used as a unique numeric identifier and may be used for death record searches for retirees.